

Airport Advisory Board Special Meeting (Thursday, June 6, 2019)

Generated by Allison Swint on Thursday, June 6, 2019

Members present

Brian Schroeder, Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka

Meeting called to order at 6:01 PM

1. CALL TO ORDER

2. ROLL CALL

3. NEW BUSINESS

Action: A. Review and vote to approve 2018 Annual Report

To approve the 2018 Annual Report with changes made.

Motion by Ted Klapka, second by Brian Barthelme Jr.

Final Resolution: Motion Carries

Yea: Brian Schroeder, Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka

4. ADJOURN

Meeting adjourned at 6:33 PM

**St. Mary's County Regional Airport
Airport Advisory Board Special Meeting
6 June 2019 Minutes**



The Airport Advisory Board held a special meeting on 6 June at 6pm at the Airport Terminal Building to review and approve the 2018 Airport Advisory Board Annual Report.

The following Airport Advisory Board members were present. Jim Alexander (Chair), Robert Lightstone (Vice Chair and was present telephonically), Ted Klapka (Secretary), Bryan Barthelme, Brian Schroeder. Dept of Public Works & Transportation: John Deatrick (Director), Allison Swint (Airport Manager)

The 2018 Annual Report was reviewed and unanimously approved with minor amendments.

The Airport Rules Subcommittee provided an status on its efforts and indicated that it has completed its first drafts of the Airport Rules (Ordinance) document and the companion Standard Operating Procedures document; and is now in work on the Minimum Standards for Aeronautical Activities (Min Std) document. The Rules and SOP documents have been posted to the Airport website soliciting public comment on the drafts. Public comment is requested to be emailed to AAC2W6@outlook.com or given verbally at the June AAB meeting on 24 June.

Additionally, notice was given of the above at the 2W6 Users group website and the 2W6 Denizens Facebook page. Copies of the Rules and SOP were emailed to Mr. Bildman, Mr. Reed and Mr. Weaver so that they could review and comment if desired.

The Rules subcommittee intends to finish its first draft of the Minimum Standards, post it for public comment and then make a second pass through all three documents to ensure they are harmonized. The subcommittee notes that it is still awaiting responses from the County with regard to actual ownership of some facilities, and building use policies. The subcommittee is endeavoring to have that second pass complete and the documents ready for formal AAB approval by the 26 August AAB meeting.

The meeting was adjourned at 6:32pm.

The next planned meeting of the AAB is 24 June at 6pm at the Airport Terminal Building.

Submitted,

A handwritten signature in black ink that reads "Ted Klapka".

Ted Klapka

Secretary

Approved,

A handwritten signature in black ink that reads "Jim Alexander".

Jim Alexander

6/24/19

Chairman